

Regular Meeting - Tuesday, April 12th 2022 8:00am – 9:30am

Zoom Meeting: <https://us06web.zoom.us/j/88279475691?pwd=cHFkcXFwaE1KTDBBZXIwcEdiWFhWQT09>

Meeting ID: 882 7947 5691 | Password: 015860

Commissioners Present: David Israel, Duke Miglin, Rick Tannenbaum
Others in Attendance: Gina Caruso (Oak St Council/The Lord Companies, L.L.C.); Kevin Clark, Hannah Bader, Justin Brown, Josh Bloom, The Lakota Group; Andrew Cuomo, Secure Options Consulting LLC; Sgt. Christopher Schenk, 18th District; Joy Coombes, Eilts & Associates

Minutes

1. Welcome and Call to Order

- a. Tannenbaum called meeting to order at 8:00am.

2. Public Input

No public present.

3. SSA Commissioners Update – Successor Candidate Discussion

- a. Caruso opened discussion about a successor for Joe Lombardo, who resigned from the SSA Commission due to family reasons. The SSA Commission suggested asking Joe for recommendations on a successor.

4. Approval of Minutes

- a. On acceptance of minutes for the following meeting:

Motion to accept March 8, 2022 Meeting minutes.

Motion: Miglin **Second:** Israel

VOTE: Approve – ALL **Motion Passes.**

5. Public Way Updates

- a. Landscaping – Caruso reported that Christy Weber Landscaping will plant the spring landscaping April 20.
- b. Sidewalks – Per Miglin’s request to inquire what condition the sidewalks will be restored after Peoples Gas work on Oak St., Caruso reported that the Alderman’s office will advocate for the sidewalks to be restored to their decorative condition.
- c. Electric – Caruso reported that she is working with an electrical contractor to get a scope and pricing for either activating electric on light poles or adding exterior outlets to private buildings.

6. Communications – Website, Annual Report, Constant Contact

- a. Website – Caruso reported that SalonClouds+ completed the buildout of the new website, www.oakstreetdistrict.com; however, they do not do ongoing content management beyond the first upload of businesses to the directory. They also charge a monthly \$100 additional fee should we want them to

manage the SSA content. Caruso is getting scope/pricing for digital content management.

- b. Annual Report – Caruso reported the report is in process with the designers and should be done before the end of April. It will be mailed to property owners and businesses and will be a leave-behind when meeting with stakeholders.
- c. Constant Contact – no updates at this time.

7. **SSA Financials**

- a. Caruso asked if the Commission had any questions about the financials in the meeting packet. She noted there is approximately \$161,000 in the SSA accounts. Caruso opened discussion about the Cook County delayed second installment taxes and asked if there are questions about the cash flow projection report showing how we are planning for shortfalls.
- b. Caruso reported she included a rough draft 2023 budget in the meeting packet and that it will be ready for further refinement with more input from the Lakota placemaking project and other factors.
- c. Joy Coombes of Eilts & Associates asked the Commission if there were any questions about the 2021 SSA Audit. She reported that there were no findings and that Caruso and BBIG were very cooperative, thorough and easy to work with to complete the audit.

8. **Security Strategies Update**

- a. Risk Assessment – Cuomo presented his Risk Assessment report, which included recommendations to the physical environment to deter crime as well as an inventory of existing camera locations.
- b. Placemaking –the Lakota team presented their first schemes and had a discussion with the SSA Commission about their feedback. The SSA Commission decided to convene an in person meeting to refine the goals and determine action steps/timing.
- c. Corridor Ambassador Program – Caruso reported she partnered with the Mag Mile Association to have Oak St. included in the Mag Mile’s grant application to DPD for funding corridor ambassadors.

9. **New Meeting Business**

- a. No discussion.

10. **Next Oak St SSA Commission Meeting**

- a. Next Regular Meeting: Tuesday, May 10, 2022 8:00am-9:30am via Zoom.

11. **Adjournment**

Motion to adjourn at 9:40am

Motion: Israel **Second:** Miglin

VOTE: Approve – All **Motion:** Passes

Minutes Submitted By: Gina Caruso, SSA Program Manager

APPROVED: May 10, 2022